

ULPSU Vice President Engagement

1. On the instruction of or in the absence of the President, deputise for the President as appropriate.
2. Jointly with the President and Vice President Academic, represent postgraduate students at UL. Be the chief representative of postgraduate students on all committees relevant to internationalisation, diversity and inclusion, operating a feedback/feed-forward loop between UL and its postgraduate students.
3. Act as liaison between the PSU and UL on matters related to community, experience and engagement.
4. Advocate for the best interests of postgraduate students and attend to issues regarding their postgraduate experience, giving particular attention to helping international students to integrate into the local community in and around UL.
5. Act in accordance with and uphold the PSU constitution.
6. Seek to involve as many PSU postgraduates as possible, applying particular focus on creating and coordinating inclusive social events. As such, work closely with the other members of Executive, particularly the Public Relations Officer and Equality Officer.
7. Promote Clubs & Societies to the UL postgraduate community and encourage student participation.
8. Develop and implement communication strategies to engage with students, staff, unions and other stakeholders.
9. With the other Sabbatical Officers, coordinate the initiation and implementation of student-led campaigns and ensure such campaigns are in line with PSU goals and objectives.
10. Be jointly responsible with the President for initiating PSU policy in consultation with the postgraduate population through Executive, Council, General Meetings and, if necessary, referenda.
11. Collaborate with the President and Vice President Academic to review and monitor the implementation of UL policies and procedures, such as the Student Complaints Policy and Procedures, Academic Regulations and Procedures and Student Charter.
12. Attend ULPSU Executive, Council and General Meetings and report on work in progress or completed, including, but not limited to, goals, projects, achievements, issues and recommendations.
13. Share responsibility for the coordination of all PSU activities. With the consent of Executive, this may include forming sub-committees, which, for this purpose, may include any member of the PSU.
14. Share overall responsibility for all PSU office records in liaison with the President, Vice President Academic and Secretary-General.
15. Be a co-signatory on the PSU's current account and approve purchases and financial transactions as requested.
16. Share responsibility for ensuring the PSU finances and accounts are kept and presented in a clear and transparent manner and in a timely fashion.

17. Jointly with the Secretary-General and the other Sabbatical Officers, ensure that elections are conducted in accordance with the PSU constitution.
18. Create opportunities for members to go forward for elections.
19. Act reasonably and prudently in all matters and in the best interest of the PSU.
20. Perform such other functions as Executive or Council may determine.
21. Deliver a clear and concise handover/induction to the incoming Vice President Engagement during the two-week sabbatical officer handover period.
22. Be a full-time Sabbatical Officer. The Vice President Engagement shall take a leave of absence from their studies for the duration of their tenure in the role and shall not engage in any employment that conflicts with, or impinges upon, their duties as PSU Vice President Engagement.